

# Reception Planner

Wedding Start Time: \_\_\_\_\_ Reception Contact/ Phone \_\_\_\_\_

Preferred Attire For Disc Jockey: Tuxedo Suit & Tie Casual

Cocktail Hour: music: Jazz/ Swing Acoustic Top 40 Piano (no vocals)

1. **Grand Introduction of Bridal Party** \*Please fill in names on the back

2. **Cake Cutting** \*immediately following introduction? or After Dinner?  
\*After intro. Allows servers more time to cut and prepare cake slices for desert

3. **Toast** given by Best Man – Maid/ Matron of Honor – Other  
\*Champagne for all guests \*Head table only

4. **Blessing** Yes No by \_\_\_\_\_

5. **Dinner** Sit Down Buffet \*will head table be served? Yes No

\*Will food be provided for the DJ/MC? Yes No

6. Will there be a "Slide" or "Video" presentation after dinner? Yes No

7. **Bride & Groom's First Dance**

Song \_\_\_\_\_ Artist \_\_\_\_\_

8. **Father/ Daughter Dance**

Song \_\_\_\_\_ Artist \_\_\_\_\_

9. **Mother/ Son Dance**

Song \_\_\_\_\_ Artist \_\_\_\_\_

10. **Bridal Party Dance**

Song \_\_\_\_\_ Artist \_\_\_\_\_

11. **Bouquet Toss**

Song \_\_\_\_\_ Artist \_\_\_\_\_

12. **Garter Removal/ Toss**

Song \_\_\_\_\_ Artist \_\_\_\_\_

13. **Anniversary Dance** (longest married couple) Yes No

14. **Dollar Dance** Yes No

15. **Last Dance** Yes No Song: \_\_\_\_\_

Darby K. Place, 7436 E. Bryden Rd., Reynoldsburg, OH 43068

# Grand Introduction

(\*Intro Song For Bridal Party)

Parents of the Bride

Parents of the Groom

Bridesmaid escorted by

Bridesmaid escorted by

Bridesmaid escorted by

Bridesmaid escorted by

Bridesmaid escorted by

Bridesmaid escorted by

Maid of Honor Best Man

Matron of Honor Best Man

Flower Girl (1) Ring Bearer (1)

(2) (2)

(\*Intro. Song For Bride & Groom)

Bride & Groom

\*Please indicate if you prefer to use Mr. & Mrs. with your introduction.

***\*Please play these songs***

***\* Do Not play these songs***